



Request for Undergraduate Diploma Reprint

First: _____ Middle: _____ Last: _____

Name that should appear on your diploma (if different from your SIUC record name, an official name change may be required).

Dawg Tag: _____ SSN: _____

Date of Birth: _____ Email: _____ Phone: _____

Graduation Date: _____ Degree Awarded: _____

Major: _____

Authentication Required: Yes No

When an applicant needs to authenticate a diploma for use in a country other than the USA, the authorities in those countries typically require students' records to be certified by the school or university and then authenticated by the State via an Apostille or Certificate of Authority. If you plan to frame the diploma, authentication is not recommended as the notary stamp on the back may bleed through to the front of the diploma.

I wish to have my diploma mailed:

I will pick up my diploma.

I authorize _____ to pick up my diploma on my behalf.

Signature: _____ Date: _____

Payment Information

A \$25.00 reprint charge is required for each diploma reprint. Please do not send cash. A check or money-order made payable to SIU must accompany your reprint request. Submission of payment is non-refundable.

A check/money-order is enclosed for _____ copies of my diploma in the amount of \$ _____

Graduation Office Use Only:

Processed by: _____ Check/MO #: _____

Date Ordered: _____ Date Mailed: _____